

TEAMS Gradebook Special Grades

In the TEAMS gradebook, teachers can enter the following “special grades” as a place holder or reminder of why a numeric score has not been entered into the gradebook at the time of grading. Pay special attention to the “special grades” that will equal the numeric score of 0.

Special Grades (Must be in caps)

- ABS => Absent (does not affect average)
- U => Unexcused Absence (counts as a 0)
- E => Excused Absence (does not affect average)
- T => Transfer (does not affect average)
- XMT => Semester Exemptions (does not affect average)
- CH => Cheating (counts as a 0)
- L => Late (does not affect average)
- DNP => Did Not Participate (does not affect average)
- NHI => Not Handed In (counts as a 0)
- OMT => Excused (does not affect average)